General Terms and Conditions of Purchase
Golborne, 01.07.2013

§ 1 Scope of application
(1) Notwithstanding any agreement in writing to the contrary, these conditions shall apply to all orders and contracts, in which ALPLA is the client, purchaser or ordering customer. The conditions shall also apply to all future business.
(2) Terms and conditions of the contractual partner are not accepted and shall not apply. No objection is required on the part of ALPLA.
(3) In respect of all goods or services, the contractual partner recognises the exclusive application of these terms and conditions of purchase.

§ 2 Ordering
(1) An order is binding on ALPLA only if it is placed in writing (which includes letter, e-mail, fax).
(2) The resources attached to enquiries or orders from ALPLA, such as plans, drafts, data, samples, forms, models, printing blocks, manuscripts, lithographs or specimens, remain the property of ALPLA and may only be used for ALPLA's purposes. The contractual partner shall not disclose to any third party or use any such specification except to the extent that it is or becomes public knowledge through no fault of the contractual partner or as required for the purpose of the Order. They are to be returned without request to ALPLA at the latest with the invoice or at any time upon request at the expense of the contractual partner. The contractual partner shall bear the risk for accidental loss or accidental damage to the resources until they are returned.
(3) ALPLA shall not be required to make payment for the preparation of quotations and quotation documents (plans, technical specifications, etc.). By acceptance of the order, the contractual partner declares that it has all the necessary information, data, descriptions, plans, technical specifications and sufficient knowledge of local conditions.

§ 3 Delivery/Performance
(1) The delivery/performance deadline is the date given by ALPLA on which the ordered goods are to be delivered to the place of delivery with all transport, customs and accompanying documents or on which the service is to be provided at the place of performance.
(2) ALPLA is entitled to refuse acceptance of an early or late delivery/performance and to return the goods for the account and at the risk of the supplier or to store these goods with third parties.
(3) If the contractual partner recognises that it will not be possible to deliver/perform all or part of the goods/service on time, it shall give not more than 24 hours notification of when the delivery/performance will be carried out (new delivery/performance deadline).

ALPLA is entitled to withdraw from the contract after a reasonable period of grace or to accept the new delivery/performance deadline.
ALPLA is entitled to refuse acceptance of partial, short or excess delivery/performance. “Short” or “excess” delivery shall be as stated in the Order or, if not stated +/- 5%.
ALPLA is furthermore entitled to declare its withdrawal from the entire order in the case of divisible performance, that is where part of a split order has been rejected under Clause 3(4) above, ALPLA may reject the balance of that Order.
Delivery/performance is only provided in full if the contractual partner has submitted to ALPLA all agreed documents or documents usually required (e.g. invoices, freight documents, certificates of origin, declarations of conformity, letters of guarantee, technical documents, operating instructions). Submission of these documents is a prerequisite for the payment becoming due.
The contractual partner indemnifies and holds ALPLA harmless in respect of all claims which third parties, particularly customers of ALPLA or authorities enforce against ALPLA, because the contractual partner did not provide, or did not provide in full or in time, an agreed or usually required document to ALPLA.
The contractual partner is obligated to provide ALPLA immediately upon request with any information, which ALPLA or a client of ALPLA requires in order to provide evidence of compliance with legal or other regulations, in particular EC Directive EC-1935/2004 and EC-1907/2006 (REACH). This information includes, in particular, proof of inspections, calculations and analyses carried out, as well as the resulting values.
In the event that the contractual partner defaults, ALPLA shall be entitled at all times to demand an immediate contractual penalty of 1% of the order amount for each week of default begun, up to a maximum of 10%. Losses in excess of this shall be reimbursed.

§ 4 Transport
(1) The contractual partner shall comply with the forwarding instructions of ALPLA and of the forwarder or carrier. The order number and the order date shall be stated on the forwarding papers. Together with the delivery, the contractual partner shall submit to ALPLA all declarations of conformity required, in particular those relating to Directive EC-1935/2004.
(2) Transport shall be carried out at the expense and risk of the contractual partner. The contractual partner shall also bear the costs of insurance and packaging.
§ 5 Place of delivery/performance, transfer of risk

(1) Unless otherwise agreed, the place of delivery/performance is the ALPLA plant for which the delivery/performance is intended.

(2) Unless otherwise agreed, the risk shall be transferred only after the goods are unloaded at the place of delivery and any service rendered at the place of performance.

§ 6 Prices, invoice and payment

(1) Prices are fixed and include all expenses for the full delivery/performance provided.

(2) The ALPLA order number shall be stated on invoices as a prerequisite for the amount becoming due.

(3) In the case of inadequate delivery/performance, ALPLA is entitled to retain payment until performance is completed in full.

(4) Provided that delivery/performance is free of defects and orderly rendering of accounts takes place, net payment shall be made, unless otherwise agreed, within 14 days of receipt of invoice with 3% discount or within 90 days net.

(5) Default interest is 4% p.a.

§ 7 Warranty

(1) The contractual partner guarantees that the delivery/performance complies with the agreement and the characteristics usually required, in particular all applicable regulations (e.g. regulations EC-1935/2004 und EC 1907/2006) and the state of the art of technology. Machinery and plant must satisfy, in particular, the functional specifications and product-specific standards for safety and operation.

(2) The contractual partner is obligated to control the quality and quantity of its delivery/performance. ALPLA's duty to examine and notify concerning defects is expressly waived.

(3) The contractual partner is obligated to remedy defects within an appropriate period or to guarantee ALPLA a price reduction, at ALPLA's discretion.

(4) In urgent cases, ALPLA is entitled to remedy defects itself or have these remedied by third parties. The contractual partner shall bear the costs in this regard.

(5) The contractual partner acknowledges that ALPLA, when placing an Order, relies upon the skill and expertise of the contractual partner and upon all representations as to the Goods and/or Services made by or on behalf of the contractual partner and the contractual partner warrants to ALPLA that the Goods:

5.1 will be of satisfactory quality (within the meaning of the Sale of Goods Act 1979, as amended) and fit for any purpose held out by the contractual partner or made known to the contractual partner in Writing at the time the Order is placed;

5.2 will be free from defects in design, material and workmanship appearance and finish;

5.3 will correspond with any relevant specification or sample; and

5.4 will comply with all statutory requirements, regulations and industry standards relating to the sale of the Goods;

(6) The contractual partner warrants to ALPLA that the Services will be performed by appropriately qualified and trained personnel, with due skill, care and diligence and to such high standard of quality as it is reasonable for ALPLA to expect in all the circumstances.

§ 8 Intellectual property rights

(1) The contractual partner shall guarantee that no third party rights shall be violated by its delivery/performance and shall indemnify and hold ALPLA harmless from all claims due to a claim of violation of such rights.

§ 9 Non-disclosure

(1) The contractual partner is obligated to observe secrecy regarding the business relationship with ALPLA and to keep confidential all information received from ALPLA even after fulfilment of the contract. In addition the contractual partner shall not disclose to any third party any confidential matters relating to ALPLA any Order or the existing contract without the prior written consent of ALPLA.

§ 10 Tools and other parts

(1) Tools provided in full or in part at ALPLA's expense shall remain the property of ALPLA or are to be transferred to ALPLA upon request. They may be used only for goods which are produced for ALPLA or which are delivered to ALPLA. The contractual partner is obligated to insure the tools at replacement value at its own expense. It hereby assigns to ALPLA all rights to compensation, to which it is entitled under this insurance.

(2) The contractual partner shall check, maintain and repair the tools at its own expense. ALPLA shall be notified immediately of any loss or damage. The contractual partner will at its own expense notify any landlord and obtain any relevant consent or waiver to ensure ALPLA's property is protected fully in the event of any distress or other proceedings against contractual partner.

(3) The contractual partner shall return the tools immediately at the request of ALPLA at its own expense. The contractual partner shall bear the risk for any accidental loss or accidental damage to the tools until they are returned.

(4) Other parts also provided by ALPLA remain the property of ALPLA. In the event that these parts are combined or processed, ALPLA shall acquire co-ownership of the new object in proportion to the ratio of the value of its parts (purchase costs) to the other combined or processed objects.

The contractual partner shall store and administer these parts free of charge and separately, as instructed by ALPLA, and shall clearly designate them as the property of ALPLA. The contractual partner shall also order these parts in due time and keep them available so that it can comply with its
delivery obligations towards ALPLA in full and on
time.

Other parts provided may only be used for goods
or services produced for or delivered to ALPLA.
The contractual partner is obligated to insure these
parts for their replacement value. It hereby trans-
fers to ALPLA all claims for compensation due to it
under this insurance.

If production of the object of the contract cannot be
fulfilled or only partially fulfilled, the contractual
partner shall reimburse ALPLA for the other parts
provided by ALPLA, which it used for the failed
production.

§ 11 Compensation

(1) The contractual partner shall be liable to ALPLA
for all losses due to a breach of the contract, in
particular for loss arising from delayed or inade-
quate delivery/performance. The liability also ap-
pplies to delivery/performance of subcontractors
and sub-suppliers. The obligation to indemnify also
includes product recall costs. The contractual
partner will indemnify ALPLA in full against any li-
abilities under the Consumer Protection Act 1987
in respect of the Goods and any rights equivalent
to the above relating to defects or alleged defects
in the Goods.

(2) At the request of ALPLA, the contractual partner is
obligated to take out liability insurance for a sum
insured of at least EUR 5 million and to maintain
this for a minimum of five years from the time of
delivery/performance. It shall provide evidence to
ALPLA of this insurance upon request.

§ 12 Change in materials, etc., production stop

(1) The contractual partner shall inform ALPLA without
request in good time and in writing of modificati-
on to materials, production processes, formulations,
suppliers and supplied parts. It may only change
materials, production processes, formulations,
suppliers and supplied parts after prior approval by
ALPLA in writing. In the case of modifications to
materials or formulations, it shall submit a new
declaration of conformity to ALPLA without re-
quest.

(2) The contractual partner shall inform ALPLA in
writing at least six months before terminating the
production of parts relevant to ALPLA or the ces-
sation of operations in order to give ALPLA the
opportunity to ensure adequate stocktaking.

§ 13 Final provisions

(1) All legal relations between ALPLA and the contrac-
tual partner are subject to the national substantive
law applicable for the ALPLA plant for which the
delivery/performance is intended. The UN Conven-
tion on Contracts for the International Sale of
Goods shall not apply.

(2) The exclusive place of jurisdiction for disputes
within the scope of the Lugano Convention or of
the European Jurisdiction and Enforcement Regu-
lation is the court with jurisdiction over the ALPLA
plant for which the delivery/performance is intend-
ed.

It is agreed that the international court of arbitra-
tion of the Chamber of Commerce of Austria in Vi-
enna shall be responsible for all cases outside the
scope of this jurisdiction. The place of arbitration
shall be Vienna, Austria. The language of arbitra-
tion shall be German. If the contract is drawn up in
a language other than German, English shall be
the language of arbitration.

In both cases, however, ALPLA shall be entitled to
bring the contractual partner before another com-
petent court.

(3) If the contract is also drawn up in English, the
English text shall prevail for the interpretation of
the contract and these terms and conditions.

(4) Should any provisions of the contract or of these
terms and conditions be or become invalid or un-
enforceable, this shall not affect the rest of the
contract and the remaining terms and conditions.
Invalid or unenforceable conditions shall be
deemed to have been replaced by provisions
which reasonable parties would have agreed in
their place to achieve the intended economic pur-
pose.

(5) The contractual partner may use ALPLA and/or its
delivery/performance for ALPLA for advertising
purposes or as a reference only with the prior a-
pproval of ALPLA in writing.

(6) The contractual partner agrees that ALPLA may
record and process its data using EDP (automati-
cally).

(7) No waiver by ALPLA of any breach of the contract
by the contractual partner shall be considered as a
waiver of any subsequent breach of the same or
any other provision.